

MEWA Board Agenda

Saturday November 11, 2023

9:00 AM MDT via Zoom or Ross Wellhouse

Paul Terranova, President - Zoom

Chris Brandewie, Vice President - Zoom

Steve Kearn, Operations and Facilities - Zoom

Brent Groenke, Operations and Facilities - Zoom

Lora Flinn, Secretary - Zoom

Roberto Van de Wyngard, Treasurer - Zoom

Call to order: 0901

Additions/changes to the agenda: No changes

Approval of Oct 14, 2023 board meeting minutes: Minutes approved

Financial report & collections of A/R; payments of A/P: Roberto & Stacy: Roberto discusses report. Report on bills to be paid. Water court and other bills. All outstanding bills will be paid.

Roberto is working on spread sheet members with delinquent accounts to be paid by Nov 30th or a repayment options. This will come from Stacey.

Roberto discusses a software program to use for billing which can be attached to QuickBooks. Recur 360 is the software package. The other software option is a software which will help with meter reading.

Brent discusses billing softwear for Metron meter reading. Brent would like to start with 5-10 meters. He will load this information into the program. He will then drive around and read the meters. A map will be on the computer and read the meter and place the data onto the billing program. Laptop will remain at the Ross Well House.

Chris discusses an app that can map out a route.

Paul discusses delinquent bills. Stacey and Roberto will be looking to the bill.

Roberto and Stacey will look into a separate email account. RWATER 312 Account will be discontinued and a new email will be set up.

Discussion/approval of Stacy Stultz to assume membership/certificate duties – Lora moves to adopt Stacey, Roberto seconds.

Discussion/approval of 2024 Billing/Usage rates, meter reading; email blast to those w/o meters – Paul discusses meters and a complete count is needed. Stacey and Brent will work on a complete count.

Website, SCADA technology, water quality updates: Will, Steve, Jeremy – Paul discusses water quality. No concerns on water quality. Tony is recovering from surgery and working on MEWA system from home. Steve monitors system 2 times a day. Steve reports the system is working very well.

Source Water Protection (SWP) Grant/Lead & Copper Rule Revisions (LCRR): Chris – There are more tiers with tools to distinguished. Steve discusses lines put in before 1983. Chris discusses galvanized pipe concerns. Chris discusses a training on Sanitary survey.

The grant application to the what is it the water quality control division and then five days later we got this letter that awarded the grant and source water protection plan grant award. Chris reads the contents of the letter –

This letter acknowledges that you are the recipient of the source water protection planning grant in the amount of \$5000 the seven goals there is a public participation setting the water 's. Water demand and analysis is also part of this source water assessment. Delineation contamination source inventory was already will be completed source water priority strategies source water protection measures and best practices.

We have \$5000 budget to work on fencing, contamination and security. I will have to defer to Naya on the subject of contamination. What I believe it is if there's somebody with a garage who is a mechanic is working on their garage with contaminating liquids. Things like that.

We have an in-kind match so we need to start tracking or start logging your hours because that will go towards that \$5000 grant.

Time line to spend the money TBD. Meeting for the use of the grant TBD.

MEWA equipment and property disposition: Paul, Brent, Steve: Cat loaded has been purchased by Werderitch.

48 Parry Peak curb stop/line tap (2023) – Discussed this install. All underground activity stopped in October however this work can be done due to being on the sunny side of the area.

180/185 Mt Massive 500' line extension PLUS 700-800' for loop completion (2024) – Paperwork ready for this work. Paul discusses \$60,000 plus we probably want to look at hydrants and some valves in there.

Aquflo distribution status Five of the 10 units Each Unit is \$1800.00

Jack Saunders 388 Parry Peak damages (Werderitch & Winwater invoices): Jeff left material invoices and two curb stop risers that had to be repaired totaling about \$4000.00. Paul did speak with Jack earlier this week about that and he was going to talk to his foreman. Jack would also like an aqua flo.

Lake County Assessor GIS address changes Concerning the pavilion property, a P.O.Box 68 was noted on some of the properties. Paul is in the process of working with the assessor's office to get the mailing address updated.

Cat Loader- Second payment made. If they want to take possession of it that would be fine. Presently it's still at the pavilion.

Roberto comments the members should pay for any work before the work is done. Paul discusses getting checks up front.

Information to owners on Constant Contact: Next mailing will include update on meters and were to get them. Informing the members, we will go live with meter reading in 2024. And an update on billing. How the billing will work. And then Aqua flow status that there's still a couple units that are available for members if they want them.

And for installing them. Who do we call. The contact has been Brent Gronkey and also Jeremy. Contact Brent via email only. Also letting the members know The Importance of getting the meters installed for the accuracy of the rate study that we're going to do next year.

Chris discusses a presentation for the board on rates and show some examples of the different types of rate structures. And then putting out a memorandum really articulating to folks that don't have meters right now the importance of getting meters and the benefit to them financially. And being able to track water usage and look for leakage.

Paul has been updating Consent address.

Travel schedule update of board members:

Paul: Thanksgiving for 10 days.

Chris will be in Brazil.

Lora will be on Montana on a travel contract for 6 months. Will meet with board though zoom for meetings.

Other topics: Roberto discusses a working group meeting related to the budget concerns for the next year. Rate of inflation as it pertains to construction materials and paying salary employees.

Next meeting: Dec 16th @ 9am

Adjourn: 10:09